



18 May 2020

## **National Clay Shooting Centre (NCSC)**

### **COVID-19 – Incremental Opening Range Users Risk Assessment**

#### **Aim**

1. The aim of this Risk Assessment (RA) is to identify existing and potential Covid-19 infection hazards pertaining to all NCSC range users' during the incremental reopening of the Clay range and to demonstrate that the appropriate control measures, in accordance with government guidance, have been put in place.

#### **Activities**

2. The primary activity will be non competitive clay target shooting. This assessment will include members' arrival at the, their transit through reception, and the occupation and use of the range. A reduced NCSC team will provide support and advice upon the revised procedures and social distancing throughout.

RJ Vallance  
General Manager Clay Shooting  
National Shooting Centre Limited

## Hazards

3. A summary of the major hazards:

Ref	Hazard	RA
1	Cross infection from members of staff/customers	
2	Infection from other persons/general public on site	
3	Infection from equipment	
4	Infection from communal areas	

## Persons at Risk

4. This RA focuses upon the risk to NCSC range users. Staff have been assessed separately however interface between staff and range users will be covered in both assessments.

5. The risk matrix is used to define the level of risk by considering probability or likelihood against severity.

## Risk Matrix

Likelihood		Risk Matrix		
<b>Common Regular Frequent</b>	<b>3</b>	<b>Medium 3</b>	<b>High 6</b>	<b>High 9</b>
<b>Occasional</b>	<b>2</b>	<b>Low 2</b>	<b>Medium 4</b>	<b>High 6</b>
<b>Rare Improbable</b>	<b>1</b>	<b>Low 1</b>	<b>Low 2</b>	<b>Medium 3</b>
<b>Severity</b>		<b>1</b>	<b>2</b>	<b>3</b>
		<b>Minor Injury or Illness</b>	<b>Serious Injury or Illness</b>	<b>Fatality Major Injury/Illness</b>

## Risk associated with the Hazard

### General

Hazard Ref	Risk Associated with the Hazard	Existing Control Measures	Risk Rating	Add Control	Review Freq
1	Cross infection members of staff/ range users	<ul style="list-style-type: none"> <li>- When dealing with NCSC staff, social distancing is to be maintained at all times</li> <li>- All bookings will be pre-booked and prepaid where possible</li> <li>- Ammunition will be pre-booked and pre-paid where possible</li> <li>- Bookings will only be accepted for a restricted, and declared, number of shooters</li> <li>- All bookings will be by specific allotted time slots on NCSC layouts</li> <li>- In the event of a fault on any clay throwing equipment, the shooter is to report the fault and retire from the equipment whilst it is repaired/adjusted</li> <li>- Personal telephones should be utilised for communication where possible</li> <li>- No cash payments will be taken</li> <li>- Entry to the club house will solely be to make a payment in special circumstances</li> <li>- Reception staff will be separated from customers by a Perspex shield</li> <li>- Range allocation details will be displayed outside the NCSC clubhouse</li> </ul>	2 x 2 Medium	Written Procedures required	
2	Infection from the general public on site	<ul style="list-style-type: none"> <li>- Members of the public will not be permitted to loiter in the area of the range office or ranges</li> <li>- Spectators will not be permitted on the range</li> <li>- Members of the public will be discouraged from entering the clubhouse and traversing the ranges</li> <li>- Where necessary range users should request a senior manager to deal with members of the public</li> </ul>	1 x 2 Low	Protocol and Procedures required	
3	Infection from equipment	<ul style="list-style-type: none"> <li>- NCSC staff will wipe down equipment prior to use</li> <li>- No NCSC equipment will be issued to customers</li> <li>- NCSC staff will wipe down controllers/tablets at the beginning and end of each day.</li> <li>- NCSC staff will set all trap controllers</li> <li>- No shooter will touch any of the equipment</li> <li>- Hand sanitiser will be available mon every layout.</li> </ul>	2 x 2 Medium	Written Procedures required	
4	Infection from communal areas	<ul style="list-style-type: none"> <li>- There will be no designated communal area</li> <li>- Access to toilets will be from outside of NCSC and will be single occupancy</li> <li>- Toilets will be cleaned regularly</li> <li>- Shooters will be dispersed if congregating in groups</li> </ul>	1 x 2 Low	Protocol and Procedures required	

<b>Date:</b>	13 Sept 2020	<b>Review Date:</b>	20 Oct 20
<b>Name:</b>	R Vallance	<b>Name:</b>	
	Gen Manager		
<b>Signature:</b>	<i>Original Signed</i>	<b>Signature:</b>	

